



REQUEST FOR QUOTATION (RFQ) No. 323-2021

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
Infra 08-008-2021	Labor and Materials: Repair of Flashing, Downspout and Exterior Ceiling at JV Yap Library, Lucinda Campus	226,768.82
<i>Purpose: Labor and Materials: Repair of Flashing, Downspout and Exterior Ceiling at JV Yap Library, Lucinda Campus</i>		

Philgeps Posting: Active Date: 8/25/2021
Closing Date: 8/31/2021

Category: Repair & Maintenance
Reference No. : 794758

Interested suppliers are required to submit the following documents:

- | | |
|--|--|
| <input type="checkbox"/> Valid and Current Mayor's / Business Permit | <input type="checkbox"/> Latest Income/Business Tax Return |
| <input type="checkbox"/> Proof of PhilGeps Registration | <input type="checkbox"/> Omnibus Sworn Statement |
| | <input type="checkbox"/> Brochure, if applicable |

TSU Condition of Sale:

1. Delivery Schedule: 45 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 08/31/2021 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at jmaquino@tsu.edu.ph

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any to the affected bidder or bidders.

(sgd)CARLOTA M. MARCOS

Head, Procurement Unit

PRICE QUOTATION

Date: _____
 RFQ No. 323-2021
 PR No. Infra 08-008-2021

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8142

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	LOT	Labor & Materials: Repair of Flashing, Downspout and Exterior Ceiling at JV Tap Library, Lucinda Campus	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

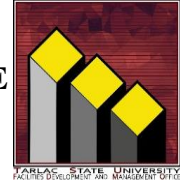
AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

Form No.: TSU-PRO-SF-06	Revision No.: 06	Effectivity Date: March 5, 2020	Page 2 of 2
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PROJECT: SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF FLASHING, DOWNSPOUT AND EXTERIOR CEILING

LOCATION: JOSE V. YAP LIBRARY, LUCINDA EXTENSION CAMPUS, TARLAC STATE UNIVERSITY

DURATION: 45 CALENDAR DAYS

TECHNICAL SPECIFICATION

SECTION 1. GENERAL CONDITIONS AND REQUIREMENT

1.1. SCOPE OF WORK

- 1.1.1. The project shall comprise of the **SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR OF FLASHING, DOWNSPOUT AND EXTERIOR CEILING**, which shall include the supervision and furnishing of labor, supplies, materials, equipment, and other incidental services that are essential to properly implement and produce the desired work output.

1.2. PARTS OF THE SPECIFICATIONS

- 1.2.1. These Specifications include the following parts whose applicable provisions are binding on this contract:

- SECTION 1. GENERAL CONDITIONS AND REQUIREMENTS
- SECTION 2. TINSMITHRY WORKS
- SECTION 3. CEILING WORKS
- SECTION 4. PLUMBING WORKS

- 1.2.2. These Specifications are intended to supplement the provisions of the General Building Code in order to provide the proper construction. In the case of difference between plans and specifications, these specifications shall govern. It is the duty of the Contractor to examine both carefully, compare and verify dimensions and data furnished by the TSU in the case of discrepancy between figures and drawings, the matter should be immediately brought to the Engineer/Architect before any adjustment shall be made by the Contractor

1.3. WORKMANSHIP

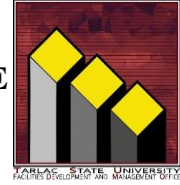
- 1.3.1. All operations required under any and all parts of the specifications shall be undertaken in a neat, workmanlike manner. Only skilled personnel with sufficient experience in similar operations shall be allowed to undertake the same.

1.4. INSPECTION OF SITE

- 1.4.1. The Bid may be deemed to have been based on data, regarding physical conditions at the sites. The Contractor acknowledges and warrants that he has inspected and examined the site and their surroundings and has satisfied himself by submission of his Tender as to the nature of the work and materials necessary for the completion of the works, and the means of access to the sites, the



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PLANNING AND MONITORING UNIT
Romulo Boulevard, San Vicente, Tarlac City
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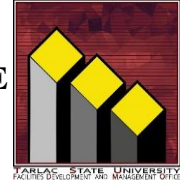
accommodation he may require, and that he has obtained for himself all necessary information as to risks, contingencies and other circumstances which may have influenced or affected his Tender. No increase in cost or extension of time will be considered for failure to inspect and examine the site condition.

1.5. REJECTIONS

1.5.1. Materials or workmanship not in reasonable conformance with the provision of these specifications shall be rejected at any time during the progress of the work. The Contractor shall receive copies of reports of rejection of materials and workmanship made by the authorized technical representative of TSU. Any part of the work that he has been done and is not of the quality required by reasonable interpretation of the plans and specifications shall be torn down or removed immediately and rebuild or otherwise remedy such work in accordance with the requirements of the plans and specifications.

1.6. CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH

- 1.6.1. The Contractor shall be responsible in ensuring the safety and health of the personnel assigned at the project site and other parties who may be affected in the implementation of the project.
- 1.6.2. The Contractor shall submit to TSU a copy of the Construction Occupation Safety and Health Program for the project that is duly approved by the Department of Labor and Employment before commencing with the work.
- 1.6.3. The Contractor shall designate a competent and qualified Safety Officer for the whole duration of the project.
- 1.6.4. The Contractor shall comply with the Construction Safety Guidelines for the Infrastructure Projects During the COVID-19 Public Health Crisis, as prescribed in the Revised Omnibus Guidelines on the Implementation of Community Quarantine that was promulgated by the Philippines by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF).
- 1.6.5. All personnel assigned to the project are expected to report for work in their proper uniforms, basic safety gears (helmets, boots or shoes), and identification cards (IDs). The uniforms, basic safety gears, and IDs shall be provided by the Contractor at his/her own expense.
- 1.6.6. The Contractor shall establish and implement safety procedures for all relevant jobs, tasks, and operations.
- 1.6.7. The Contractor shall erect temporary barricades, install early warning and precautionary signs and, and provide other safety devices that may be required to keep the job site safe and secured. Use roof sheet or plywood for temporary barricade with standard height and stable framing within the construction site as indicated in the plan: do not use "Blue Sack".
- 1.6.8. The Contractor shall maintain, at the project site, ample supplies of expendable materials for the safety and health of its personnel and other affected parties such as safety tape, first-aid kits, safety gloves, dust masks, etc., the cost of which shall be included in the contract price.
- 1.6.9. The Contractor shall keep a record of all incidents (near-miss or accident) and report the same to the TSU Architect/Engineer.



1.7. CLEARING, HAULING AND DISPOSAL WORKS

- 1.7.1. Clearing, hauling and disposal works shall include the removal and repair of all affected structures needed to complete the project.
- 1.7.2. The Contractor shall exercise all care to protect and maintain adjacent properties, trees, materials and such other facilities such as conduits, drains, sewers, pipes and other wires that are to remain in the property and shall restore without cost to TSU all property that may be damaged for whatever reason in the execution of the work.
- 1.7.3. All unusable materials, and debris resulting from the performance of work shall be removed from the premises and disposed of in the location and manner that shall be approved by TSU. All materials that can be reused shall be hauled and arranged properly by the Contractor before turning them over to TSU.

SECTION 2. TINSMITHRY WORKS

2.1 SCOPE OF WORK

- 4.1.1. The work consists of furnishing all labor, tools, materials and the performance of all operations relative to tinsmithry works, the fabrication, delivery to site, bracing and scaffolding and complete with accessories as required and specified.

2.2 MATERIALS

- 2.2.1 All materials shall conform to that listed below unless noted otherwise on the drawings.

2.2.1.1 Prefabricated Spanish Gutter shall be approved 0.50 mm thick (See Actual Dimensions). Approved type and quality.

2.2.2.2 Flashing shall be approved 0.50 mm thick Pre-painted Plain Sheet (Beige Color). Approved type and quality.

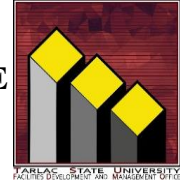
3.2 WORKMANSHIP

- 3.2.1 Flashings shall be lap at least 20 cm over the roofing sheets.

3.2.2 Bending works on the 17"x8" and 22"x8" Pre-painted Flashings shall be made as per sample on the existing flashing of the building.

4.2 INSPECTION

- 4.2.1. Materials, equipment, and tools intended to be used for the work shall be inspected and approved by the TSU Architect/Engineer.
- 4.2.2. Each completed stage of the work shall be inspected and approved by the TSU Architect/Engineer before the next stage of the work can commence.



SECTION 3. CEILING WORKS

3.1 SCOPE OF WORK

3.1.1 This section shall include all materials, labor, tools, scaffolding, and services necessary to complete the ceiling works for spandrel.

3.2 STORAGE AND HANDLING

3.2.1 Store materials, keep dry, and protect against damage from weather, direct sunlight, surface contamination, corrosion, construction traffic, and other causes.

3.3 MATERIAL

3.3.1 End Molding and Center Molding shall be 0.50 mm thick 2"x4' (as per sample)

3.3.2 Spandrel shall be 0.50 mm thick 10"x67" (as per sample).

3.3.3 Bending works on the Plain Sheet for spandrel shall be made as per sample of the existing spandrel.

3.4 INSTALLATION

3.4.1 Framing for spandrel ceilings shall be installed at the locations indicated and shall conform to the standards.

3.4.2 Installation of scaffolding shall be under the provisions of the submitted Construction Occupational Safety and Health Program.

SECTION 4. PLUMBING WORKS

4.1 SCOPE OF WORK

4.1.1 Furnish all labor, tools, and the satisfactory performance of all work necessary for the complete re-installation of the downspout.

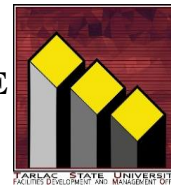
4.2 WORKMANSHIP AND INSTALLATION

4.2.1 All work shall be performed in first class and neat workmanship.

-o- END OF SECTION -o-



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Prepared by:

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Head, FMU

Recommending Approval:

AR. FERDINAND S. VALENCIA
Director, FDMO / Architectural

DR. MARLON V. GAMIDO
VP, Administration and Finance

Approved:

DR. MYRNA Q. MALLARI
President

		INSTALLATION OF 60PCS. FLASHING												
	4.01	Removal of Old Flashing (For 2 days)	6	days										
	4.02	Installation of New Flashing w/ hauling works (For 6 days)	6	days										
													SUB TOTAL	0.00
5.00		PLUMBING WORKS												
		RE-INSTALLATION OF 7 PCS DOWN SPOUT												
	5.01	.60m x 2.10m Molded Door with Steel Jamb (LABOR ONLY-7days)	4	days										
		FABRICATION AND INSTALLATION OF 2 GUTTERS												
	5.02	Installation and dismantling of scaffoldings (LABOR ONLY-3 days)	4	days										
	5.03	Installation of Gutter (LABOR ONLY-1 day)	4	days										
													SUB TOTAL	0.00
		TOTAL AMOUNT IN FIGURES												-
		TOTAL AMOUNT IN WORDS												