TARLAC STATE UNIVERSITY
REGISTRATION OFFICE
Tarlac City

ADDING / CHANGING FORM

College
Student No.

1st Sem ☐ 2nd Sem ☐ Summer ☐ S.Y. ☐

Last Name | First Name | Middle Name

TOTAL NO. OF UNITS ENROLLED:_____
(Actual Units Enrolled + Additional Units)

FOR ADDING ONLY

SUBJECT(S) TO ADD	CLASS SECTION	UNITS		DAYS	TIME	SESSION		APPROVED		
		Lec	Lab			Day	Eve	FACULTY	DEAN	REGISTRAR

FOR CHANGING ONLY

SUBJECT(S) TO CHANGE	CLASS SECTION	UNITS		DAYS	TIME	SESSION		APPROVED		
		Lec	Lab			Day	Eve	FACULTY	DEAN	REGISTRAR

NEW/REPLACEMENT SUBJECT(S)	CLASS SECTION	UNITS		DAYS	TIME	SESSION		APPROVED		
		Lec	Lab			Day	Eve	FACULTY	DEAN	REGISTRAR

Reason(s) for Adding/Changing

Student Signature

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